



# St Bartholomew's

Church of England Primary School

**Headteacher:** Richard Restall  
[www.stbartscofeschool.org.uk](http://www.stbartscofeschool.org.uk)

## **Policy for Admissions to Nursery 2025/2026**

St. Bartholomew's Voluntary Aided Church of England School welcomes applications from all children from within the local community whose parents want an appropriate Nursery education which is set within the family atmosphere of a small school with distinctively Christian values.

The Governing Body, as the Admissions Authority for the school, have agreed to admit up to 26 pupils to the Nursery Year Group in September 2025 on a part-time basis. This will be the maximum amount of funding allocated. Our Nursery session is based on three hours each week-day morning during term time with the children admitted at the beginning of the Autumn term.

The school is open to receive applications for admissions from parents and carers of all children. We must give highest priority to Children in Public Care and those with a Statement of Special Educational Needs or with an Education, Health and Care (EHC) plan who name St. Bartholomew's Nursery.

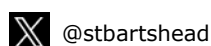
In the event of the number of applications exceeding the number of places available, priority will be given to applications in the order of priority indicated below:

### **Over subscription criterion** (please also refer to notes and definitions)

1. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
2. Children of parents and carers worshipping regularly and frequently at St. Bartholomew's Parish Church, Benton.
3. Children with a sibling at the school at the time when they would be admitted to the school.
4. Anglicans who worship regularly and frequently at other Churches and also live in St. Bartholomew's Parish.
5. Anglicans who worship regularly and frequently at other Churches.
6. Members of other Christian denominations who worship regularly and frequently at other Churches.
7. Children who have special medical needs or other special circumstances which is supported by medical/professional opinion.
8. Other children.

*"Outstanding education, underpinned by distinctively Christian values, developing our pupils academically, morally and spiritually, within and as part of the wider community."*

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Evidence, such as a letter from the vicar or minister of the attended church, must accompany applications for the appropriate criterion to be applied.

In the event that, during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

### **Tie- Breaker**

Where there are places available for some but not all applicants within a particular criterion, distance from home to school will be the deciding factor. Distance will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance of the school with those living closer to the school receiving the higher priority. In all cases of the same measurement, random allocation will be used.

### **Waiting List**

Children are placed on the waiting list, according to the above oversubscription criteria, and the School Office will maintain a waiting list of applicants until 31<sup>st</sup> December each year.

### *Notes and Definitions*

- **'Looked-After' Children** are children in the care of a Local Authority or being provided with accommodation by a Local Authority in the exercise of its social services function. An **Adoption Order** is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A **Child Arrangements Order** is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14). A **Special Guardianship** order is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). **Applications under this criterion must be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order).**
- If a place is offered, parents are asked to let the Headteacher know whether their child has a disability. Parents should be assured that the nature of the disability is not grounds for refusing the application. The school will make every reasonable adjustment to ensure that disabled children are not put at a substantial disadvantage in accessing a full curriculum and that they will not be treated less favourably, without reasonable justification, than their able-bodied peers.
- If applicants are seeking admission under Criterion 2, 4, 5 and 6 they will be asked to provide appropriate evidence that they worship regularly and frequently e.g. a letter from the vicar/minister. Regularly and frequently is defined as attendance at least once per month over the last twelve months. It is sufficient for just one parent or carer to attend.
- If applicants are seeking admission under Criterion 7 they will be asked to provide appropriate evidence e.g. a letter from a doctor or specialist. The Governing Body must be satisfied that there is a specified medical reason which makes attendance at this school essential.

- Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent or carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- A map showing the Parish boundaries may be inspected on the school website.
- Parents who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chair of Governors at the school address.
- If a place is offered on the basis of false information (e.g. address or Church attendance) or if parents do not respond within the stated timescale to the offer of a place, the Governing Body reserves the right to withdraw their offer.
- **Parents are asked to note that attendance at St. Bartholomew's Nursery does not guarantee a place in the Reception class.**